

**SAFE ZONE:**

All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

**Keep all elements away from the blue line (Safe Zone).**

**TRIMMING ZONE:**

Please allow 0.125 inches cutting tolerance all around. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

**BLEED ZONE 0.125 inches:**

Make sure to extend the background images or colors all the way to the edge of the black outline.

**FOLD LINE**

**IMPORTANT**

Please remove our guidelines/instructions before submitting your files, or else they will be printed. All text should be converted to outline.

**Final Size: 12 inches x 18 inches**

**Size with Bleed: 12.125 inches x 18.125 inches**

**COVER**

# INSIDE

## — SAFE ZONE:

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## — BLEED ZONE 0.125 inches:

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## ..... FOLD LINE

### **IMPORTANT**

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**Final Size: 12 inches x 18 inches**

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